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The University of Akron

Contract Professional Advisory Committee

2006-07 Committee Meeting

Minutes

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Meeting Date:	Wednesday, November 1, 2006
Call to Order:	3:00 p.m.
Membership:	Michele Campbell, Amy Liikala Conwi, Doug Draher, Kevin Engle, Lauri File, Kim Gentile, Diane Maffei, Sue McKibben, Cindy Mako-Robinson, Brenda Marina, Kent Marsden, Herb Matheny, Dee Dee Pitts, Kevin Tondra
Ex-officio:	Kathy Watson
Legal:	Celeste Cook
Attendance:	Amy Liikala Conwi (absent), Doug Draher, Lauri File (absent), Kim Gentile, Diane Maffei, Sue McKibben, Cindy Mako Robinson, Brenda Marina, Kent Marsden, Herb Matheny, Dee Dee Pitts, Kevin Tondra

Agenda, Action, & Discussion:

1. **October 4, 2006 Minutes:** The committee reviewed the minutes. Dee Dee motioned to approve the minutes and Herb 2nd, all approved with changes. Herb Matheny will post to the CPAC website.

2. **Strategic Position Review Process**: Michele provided the committee with an outline of the strategic review process as outlined on various parts of the UA website. Concerns relate to the job audit process and its relationship to the PDAQ process. Additional concerns relate to communication of the process to the UA community.

3. **Shared Governance Planning Committee:** Kent Marsden and Debra Hayes were in attendance. They discussed the status of the planning committee. The exploratory committee meets weekly. Progress has been made with a great deal of effort spent on discussing "how the committee will work". The committee has agreed on a name for the committee and a subcommittee has been formed to develop a mission statement. The main goal is to improve communication on the UA campus. The committee is looking at common functions that the council would have responsibility for as well as those functions that would have University wide input. A report is due by the first of December.

4. **Faculty Senate:** Tabled until the November 15, 2006. The next faculty meeting is scheduled for Nov 2, 2006

5. **Well-Being:** Tabled until the November 15, 2006 meeting.

6. **Shared Leadership Award Committee:** Tabled until the November 15, 2006 meeting.

7. **Contract Professionals at other Colleges/Universities:** Based on the discussion at our last meeting, it was recommend that we research other Ohio schools. Diane Maffei contacted 10 other Ohio Universities. She did determine that the word/title of "contract professional" is not widely used. It was suggested that an email list be put together of the contacts for future use. We also discussed sick-leave policies of other state schools and Dee Dee will go back and talk to YSU and KSU.

8. **UA Board of Trustees Meeting –** Kevin provided the group with a brief update of the meeting. Highlights related to the 10 million dollar grant that University Park Alliance was awarded through the John S Knight Foundation. The President indicated UA has two main challenges to face over the coming months – one is to build on the momentum we currently have with enrollment and the scrutiny that Higher Education is facing. Kevin also mentioned the initiative that UA is undergoing to reduce our natural gas costs.

9. **Discussion Issues:** Kim Gentile met with Kathy Watson to discuss the list of topics that the committee might discuss with the President (as stated at our Oct 4, 06 meeting). As Kathy will be retiring in December, she encouraged the committee to work with the provost and president on these issues. The following issues were considered a priority for the committee, thus continued discussion will take place. In addition, Kim did update the committee on the status of Kathy Watson's replacement. A search committee has been established. The position will be an Associate VP level.

   a. **Extended Contracts for Contract Professionals**
   b. **Sick Leave**
   c. **Evaluation Process**
   d. **Mercer Salary Schedule**
   e. **Retirement/Re-employment Policy**
   f. **Dental Plan**

9. Other Discussion topics – none reported.

Meeting Adjourned at 4:15 p.m.

Next Meeting: Wednesday, November 15 at 3:00 p.m. in the Student Union, Room 323.

Respectfully submitted,

Cindy Mako Robinson