

CPAC Meeting Minutes

Leigh Hall 413 | 3:00pm – 4:30pm

October 28, 2013

Attendees: Suzanne Testerman, Anne Hanson, Theresa Beyerle, Carol Pleauss, Dan Satter, Diane Raybuck, Gary Goldberg, Denise Montanari, Steve Sedlock, Herb Matheny, Mike Szczkowski, Deb White, Denise Testa, Mary Jane Grebenc, Mary Rossett

Absent with Notice: *Katie Wendell-Watkins, Courtney Gonser, Scott Roberts*

Absent without Notice:

I. Called to Order:

- Suzanne Testerman opened meeting at 3:05PM

II. Approval of Minutes

- September 20, 2013 meeting minutes – none taken unless Steve Sedlock has some?

III. Board of Trustees Meeting Update

IV. New Business

- UC Committee Updates
 - IT Committee
 - Steve Sedlock: Budget and Finance meeting 09/03/2013
- Enrollment Status – Diane Raybuck
 - 7% shortfall currently for Fall enrollment
 - Discussion about Cuts/Reductions in each member's business unit
 - Dan Satter – no people just not filling open positions; reduced marketing spending
 - Mike S – VPs and Deans meeting to reduce costs; 10% reduce/find efficiencies/opportunities for revenue; Team had a brainstorming session to find ways to reduce costs
 - Herb – IT asked to share ideas in May which might be sent forward; example of cell phones on campus – we are one of only 2 HE institutions (YSU is the other) which provide cell phones; average cost is \$100/phone for 120-130 phones monthly; eliminate this and save ~ \$250K
 - Denise M – our division spends \$1,200 - \$1,300 monthly on cell phones

- Carol – Enrollment at Wayne is down but applications are up; sharing personnel with UA and Medina; froze tuition with no impact
- Steve S – According to David Cummins, attrition is not going to correct the shortfall problem
- Team discussion about Retire/Rehires and questioned the rationale for their continued employment and their salaries; if critical, cap the salary at what a replacement would cost
- Team Discussion about why there are no community forums or meetings to discussion state of affairs
 - Steve S – email he has from Dr. Proenza states that these meetings are coming
 - Budget & Finance Meeting returned to the subject of furloughs for further investigation
 - A list of individuals has been presented to Dr. Proenza from David Cummins to create a committee to do an 8% reduction across the board which would result in ~ \$16M savings
- Denise M – Why have we grown from 3 VPs to 12 VPs...what is that rationale and where are the massive improvements from additional leadership?
- Carol – Where is the Efficiencies and Effectiveness Committee Report?
 - 342 students were turned away from UA and none went to Wayne – why? Hundreds of these students are in Lakewood area & Cuyahoga County – no transportation options to get to Wayne Campus
 - Diane R – No residence calls at branch campuses; need to coordinate with local housing options for UA students
 - Wayne faculty teaching at UA – were informed that the UA Faculty Union would not allow it
- Diane R – Dissatisfied...why? 2,300 students were eligible to return to UA for Fall semester – phone blast conducted. 687 from Akron area and 900 more within a 40 minute commute to main campus; All in Academic and Financial good standing
 - No cuts; need more students/higher enrollment
 - Retention is HUGE issue and MAIN focus
- Contract Professional Day
 - State of CPs on Campus – what to discuss?
 - What do we do as CPs? / Budget Suggestions / Morale – realistic administration expectations
 - When? Week of September 23rd
 - Format? Boxed Lunches; RSVPs
 - Suzanne and Mike to coordinate
- Proposed University Council Changes

- Very little discussion at this meeting about the proposed changes as time constraints intervened. A response will be formulated and sent to University Council Steering Committee for the September 4, 2013 meeting.

IV. Old Business

- Procedure Manual
 - Draft shared with group for discussion; Ready to submit
- Faculty Staff Picnic Update
 - Dan provided handout for event
 - *Still in question from previous meeting: With the change in name, question arose from Anne can CPAC donate ticket to those CPs who want to attend or offer a specific number of free tickets to the first XX number of Contract Professionals who respond*
 - *Mike will contact Brian Davies to see if this is an acceptable use of funds*

Meeting Adjourned at 4:15 PM