

## Physical Environment Committee Minutes

January 26, 2017  
12:30 pm – 2:00 pm  
Lincoln Building Third Floor Conference Room

MEETING CALLED BY	Harvey Sterns
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Harvey Sterns
NOTES SUBMITTED BY:	Laura Spray

### Members

Name	Constituent Group	Term End Date	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Present
Pam Brandenstein	CPAC – at large	2017	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Absent with notice
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2017	Present
Chase Swaney	GSG	2017	Absent with notice
Asritha Nailapaneni	GSG	2017	Present
Nick Golina	USG	2017	Absent with notice
TBD	USG		

### MINUTE APPROVAL

DISCUSSION	Approval of the 12/1/2016 minutes were requested
CONCLUSIONS	All members in attendance approved the minutes

### ***General Discussion***

- Agenda was approved.
- Space allocation – 12000-407 – Goodyear Polymer Science and Engineering – was approved
- Steve Myers reports
  - Bits and Atoms – there is a meeting with the university and the city of Akron on Tuesday
  - Steve went through the university projects; see February Board minutes for details
  - Athletics are looking at fundraising or outside funds to renovate Rhodes Arena
- Everyone is ok with the proposed meeting times, Spray will send out Outlook calendar requests
- Jim Haskell – presented his findings of available space and possible relocations of departments in Simmons hall – there was discussion and this will continue next meeting. He is looking for detail on how the current areas interface with each other and the convenience necessary for the students.

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, February 23<sup>rd</sup>
- Thursday, March 23<sup>rd</sup>
- Thursday, April 27<sup>th</sup>

## Physical Environment Committee Minutes

**February 23 2017  
12:30 pm – 2:00 pm  
Lincoln Building Third Floor Conference Room**

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Laura Spray

### Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Present
Pam Brandenstein	CPAC – at large	2017	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2017	Present
TBD	GSG		
Asritha Nailapaneni	GSG	2017	Absent with notice
Nick Golina	USG	2017	Absent
TBD	USG		

### MINUTE APPROVAL

<b>DISCUSSION</b>	Approval of the 1/26/2016 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

### ***General Discussion***

- Agenda was approved. After addition of the two student resolutions were added.
- Discussion on an email to Harvey from Ian McCullough, Science & Technology Library, regarding signage. Spray return Ian's email indicating for him to contact Steve or Jim.
- Steve asked for any feedback on the Simmons Hall project.
  - Discussion, indicated the group needed more info as far as future plans for the areas involved.
  - Note, @\$5.00 a square foot with no construction to move areas
  - Spray get pdfs of the Simmons project and email to everyone
- Steve Myers reports just this morning he got news of a Project Learn, wanting to move on campus close to Adult Focus and Development. More on this.
- Steve Myers reports
  - Bits and Atoms
    - Nothing concrete came of the meeting with the university and the city of Akron
    - It will take the university to move everyone about 1.5 years
    - Federal city dollars expire @1/2019
  - The sale of the Presidents house is being planned by the BOT and Finance & Admin
  - University universal bathrooms – discussion – there was a motion. Where there are single stall bathrooms, that they be relabeled as “restroom” – motion called by all present
  - Correspondence was received from Residence Life/Honors, asking for explanation on why outside locks on jack & jill restrooms were not done. Discussion. In short a safety issue. The restrooms can be locked by the occupant not on the roommate side. Steve will get back with them
  - GPD an engineering firm, is evaluating are future best practice needs for the vaults/boiler systems
  - The university's electrical future needs are also being evaluating
- Senate Resolution 01-16-17 – recycle. It was brought to the attention of the group by Capital Planning and Facilities Management that there is a recycling program in place. Spray to send material and response back to UC.
- Senate Resolution 02-16-17 – dispose of needles. After discussion is was learned that Julie Boylen presented material to the UC Rec and Wellness committee. Spray will contact Julie and ask if she can attend our March meeting.

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, March 23<sup>rd</sup>
- Thursday, April 27<sup>th</sup>

# Physical Environment Committee Minutes

**March 23 2017**  
**12:30 pm – 2:00 pm**  
Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Laura Spray

## Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Excused
Pam Brandenstein	CPAC – at large	2017	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2017	Present
TBD	GSG		
Asritha Nailapaneni	GSG	2017	Absent
TBD	USG		
TBD	USG		

## Guests

Jarod Coleman – Director of Parking and Transportation Services  
Julie Ann Boylen – UA undergraduate, Senator At Large  
Jim Haskell – Mgr Construction and Space Planning

## MINUTE APPROVAL

<b>DISCUSSION</b>	Approval of the 2/23/2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

### ***General Discussion***

- Agenda was approved. After adding Jared Coleman presenting information on Leased Parking Lots, discussion on UC additional request on Recycling Initiatives and building cleanliness
- Harvey informed us of the discussions at the 3/14 UC meeting of the additional information on purchase of equipment for the university to do organic recycling
- John Green sent an email to Harvey for additional needed space. After discussion. Harvey will follow up indicating that this needs to go through the process of filling out a space allocation form
- Jared Coleman, gave us information on parking lots that the university is leasing. He has surveyed the lots and based on other areas of available space is requesting that we support not leasing parking from the Methodist Church near ASB, Greek Orthodox Church near Olin Hall, The Chapel near Route 8 and the Broadway parking deck near Quaker Square. After discussion; there was a motion to support the recommended changes, all present are in favor of the recommendations
- Jim Haskill joined us, with two outstanding recommendations on the reorganization of Simmons Hall. After discussion; there was a motion that either recommend version would be very beneficial to the office areas in the building, all present are in favor of either recommendation
- Julie Ann Boylen joined us, to express her and student concerns and answers questions on Senate Resolution 02-16-17, to install proper equipment to dispose of hypodermic needles. After discussion, Steve will contact Health Services to see what is currently being done anywhere on campus and determine the proper way of disposal. After review of this information this group will make a recommendation.

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, April 27th

# Physical Environment Committee Minutes

**April 27 2017**  
**12:30 pm – 2:00 pm**  
 Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Pam Brandenstein

## Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Present
Pam Brandenstein	CPAC – at large	2020	Present
Dorothy Gruich	CPAC	2018	Excused
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Excused
Shawn Stevens	SEAC – at large	2017	Present
TBD	GSG		
Asritha Nailapaneni	GSG	2017	Absent
TBD	USG		
TBD	USG		

## Guests

Jim Haskell – Mgr Construction and Space Planning

## MINUTE APPROVAL

<b>DISCUSSION</b>	Approval of the 3/23/2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

### ***General Discussion***

- Agenda was approved with the addition of discussing John Green's request for additional needed space and addressing the move of the Graduate School to central campus.
- John Green submitted space allocation form for additional needed space – assigning General Purpose Classroom to Child and Family Development. After discussion, Harvey will follow up indicating that more information is necessary in reference to space needed for classroom materials.
- Jim Haskill joined us and notified the committee that Geoscience Student Group wants to develop an Urban Garden on unused UA Property. After discussion, committee will approve by email if/when request is submitted.
- Jim and Stephen provided update on Simmons Hall – upcoming meeting scheduled with Jolene Hall. Two recommendations will be presented.
- Reviewed Committee goals, Challenges and Accomplishments. Committee indicated whether or not all goals were addressed.
- Stephen Myers provided update on current projects – see BOT report for detail on all projects.

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, May 11th



# Physical Environment Committee Minutes

**May 11, 2017**  
**12:30 pm – 2:00 pm**  
Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Shawn Stevens

## Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	excused
Pam Brandenstein	CPAC – at large	2020	excused
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2017	Present
TBD	GSG		
Asritha Nailapaneni	GSG	2017	Absent
TBD	USG		
TBD	USG		

## Guests

### MINUTE APPROVAL

<b>DISCUSSION</b>	Approval of the 4/27/2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

### ***General Discussion***

- Agenda was approved with the addition of discussion of the Retire/Rehire T.A.R.P. process
- Pam Schulze indicated to Harvey that space will be shared in the General Purpose classroom to Child and Family development. 12000-408
- Space request 12000-396 Urban Agriculture via Geosciences was discussed, a motion was made to approve, motion carried
- Stephen Myers provided update on current projects – see BOT report for detail on all projects.

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, June 22
- Thursday, July 13<sup>th</sup> – tour of Law School
- Thursday, August 24

# Physical Environment Committee Minutes

**June 22, 2017**  
**12:30 pm – 2:00 pm**  
 Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Ann Hassenpflug
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Ann Hassenpflug
<b>NOTES SUBMITTED BY:</b>	Laura Spray

## Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	excused
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	excused
Pam Brandenstein	CPAC – at large	2020	excused
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2017	Present
TBD	GSG		
Asritha Nailapaneni	GSG	2017	Absent
TBD	USG		
TBD	USG		

## Guests

### MINUTE APPROVAL

<b>DISCUSSION</b>	Approval of the 5/11/2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

### ***General Discussion***

- Today's, 6/22/2017 Agenda was approved by all those in attendance
  - There was a discussion on if this committee should be approving University Project requests.
  - Project request – Hower House Restoration 2017 – 6-5-17 was discussed. After discussion there was a motion that we approve the Hower House Restoration 2017 – 6-5-17 project, as requested by Rex - motion 2<sup>nd</sup> - all those in attendance approved
  - Stephen Myers informed us of:
    - see BOT report for detail on all projects
    - Signage for the non-smoking campus
    - Auburn – elevator 3 went out to bid
    - Grant street – demo - @ Oct or Nov 2017
    - Honors new signage updating
    - Bits and Atoms is a no go – the city cannot come up with the necessary funds
    - JAR upgrades are stalled
    - UAPD move in a couple weeks
    - Working on Julie's request of conversion of single stall restrooms – now unisex
    - EJ – renovations have started
    - Roof repair – JAR, AYER and Roadway
    - Electoral loop 10% done
- Meeting closed at 1:48

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, July 13<sup>th</sup> – tour of Law School
- Thursday, August 24

## Physical Environment Committee Meeting Minutes – July 13, 2017

### Present:

Stephen Myers – Co-Convener

Ann Hassenpflug, Vice Chair

Dorothy Gruich

Don Visco

Shawn Stevens

Terry Daugherty

- June 22 meeting minutes approved

- July 13 agenda approved

- Space allocation requests approved:

1. LeBron James Family Foundation Suite in InfoCision Stadium
2. ARAMARK POD relocation to Quaker Square Ballroom

- Comprehensive tour of renovated Law School building led by S. Myers.

# Physical Environment Committee Minutes

**August 24 2017**  
**12:30 pm – 2:00 pm**  
 Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Pam Brandenstein

## Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Absent
Pam Brandenstein	CPAC – at large	2020	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Excused
Shawn Stevens	SEAC – at large	2017	Present
TBD	GSG		
Asritha Nailapaneni	GSG	2017	Absent
TBD	USG		
TBD	USG		

## Guests

Jim Haskell – Mgr Construction and Space Planning

## MINUTE APPROVAL

<b>DISCUSSION</b>	Approval of the July 13 2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

### ***General Discussion***

- August agenda was approved with the addition of Adult Focus request for additional needed space and addressing the move to Polsky building from Shrank Hall.
- Discussed Adult Focus moving to Polsky. All present were in agreement that Polsky is an improved space for Adult Focus with adequate parking and close proximity to downtown.
- Jim Haskell joined meeting and led discussion of optimal class utilization. Discussion included improving optimal class size, class assignments and overall classroom utilization.
- Stephen Myers provided update on current projects – see BOT report for detail on all projects.

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, September 28, 2017

# Physical Environment Committee Minutes

**September 28 2017**  
**12:30 pm – 2:00 pm**  
Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Laura Spray

## Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Present
Pam Brandenstein	CPAC – at large	2020	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2020	Present
Aneury Pichardo	GSG	2017	Present
Chase Swaney	GSG	2017	Absent
TBD	USG		
TBD	USG		

## Guests

Jim Haskell – Mgr Construction and Space Planning  
Nathan Mortimer – VP Finance & Admin/CFO

## Minute Approval

<b>DISCUSSION</b>	Approval of the August 24, 2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes



## General Discussion

- The September agenda was approved with the addition of..
  - Discussion on Space allocation 1200-413 Adult Focus request
  - Space Allocation request – Student Organization Pods
- Discussion on the 2017-2018 subcommittee goals. It was motioned and seconded to leave the goals as is. They are written in a way that allows us to address any item that does come up
- Per a request from UC Executive Committee – see their minutes of 9/1/9/2017 – page 2

### Implications of facilities planning

1. Do we want each facilities change approved by UC or UCEC?
2. UC is supposed to be a long-range planning body, not a body to approve changes. Where do we draw the line related to space?
3. First step – Physical Environment committee reviews request
4. Second step – If Physical Environment committee feels it should get a larger view/discussion bring to UCEC.
5. Third step – UCEC can refer to full UC discussion and potential vote.
6. Physical Environment committee, under chair Harvey Sterns, to develop a decision-making rubric and propose to UC.
7. Discussed other items related to facilities like Quaker Square and long range space/campus design and planning.

After discussion. There was a motion and seconded– to recommend to UC and UCEC – that the UC routing and signature be removed from the space allocation form. However, if there be a time that this committee feels that UC or UCEC should review a request, the space allocation form will be forwarded to one or both committees. All in attendance approved the motion.

Steve Myers will make the revisions to the Capital Planning and Facilities Management – Space Allocation Routing form

- 12000-413 – Adult Focus move. After discussion. There was a motion and seconded - that the Adult Focus move to Polsky would be an improvement with adequate parking and close proximity to the down town area. All in attendance approved the motion
- 12000-? – Student Organization Pods – since this was received right before this meeting – Steve's group needs time to make a recommendation. If time permits this can be sent out for an electronic discussion and vote.
- Harvey presented a topic sent to UC regarding availability of field time for sport groups. After much discussion – There was a motion and seconded– We recommend the parties get together and work out the scheduling and in the future UA accommodates those that are being miss placed with adequate location and timely notification. All in attendance approved the motion

- Jim Haskell joined the meeting and led discussion of issues with Simmons Hall departmental space. After high level discussion – There was a motion and seconded – that Jim and Steve needed more time to do adequate develop design and will send options to Spray for an electronic committee vote.  
All in attendance approved the motion
- Nathan Mortimer joined the meeting and led discussion on surrounding city area safeness. The area south of Exchange has become a critical concern. Note - the Exchange town houses are coming down and Nathan is working on solutions to the plasma center building which is owned by the foundation.
- The Summit County State Highway Patrol department contacted the University/Nathan on the possibility of property or thoughts as to how they might be able to occupy space as soon as possible around the campus area. NOT on campus around the area.

Until a proper study can be done - Nathan would like to recommend to the board – with this sub committees approval - that the university allows the State Highway Patrol to temporary occupy the Child Development Center with payment being improvements to the building and making their presence known to the surrounding university area. Collaboration will continue with the State Highway Patrol for a long term plan.

After much discussion, concern of the current early childhood items still in the building, which Nathan promised to contact Pam, and our need of the Space Allocation request form. Nathan made a motion and it was seconded – asking for our endorsement with an understanding a space allocation form will follow when appropriate, to approve the temporary placement of the State Highway patrol department in the Child Development Center until a long term plan can be worked out with all involved.

All in attendance approved the motion

- Steve quickly indicated that the Bi-annual Capital Plan is due November 8<sup>th</sup> to the state. Watch for email for review.
- Next month's meetings were scheduled.  
Oct 26, Nov 30, Dec 14, Jan 25 – all at 12:30 in the Lincoln building – 3<sup>rd</sup> floor conference room

### ***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, October 26, 2017
- Thursday, November 30, 2017
- Thursday, December 14, 2017
- Thursday, January 25, 2017

# Physical Environment Committee Minutes

October 26, 2017  
12:30 pm – 2:00 pm  
Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Laura Spray

## Members

Name	Constituent Group	Term End Date	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Present
Pam Brandenstein	CPAC – at large	2020	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2020	Present
Aneury Pichardo	GSG	2017	Present
TBD	GSG		
TBD	USG		
TBD	USG		

## Minute Approval

<b>DISCUSSION</b>	Approval of the August 24, 2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

***General Discussion***

- The September agenda was approved with the addition of ...
  - Space Allocation request – Student Organization Pods
- Steve will make the changes to the Space Allocation form and bring to next meeting for approval
- Space allocation 12000-415 – Center for Data Science, Analytics and Information Technology is being tabled till next month. More research is needed.
- Space allocation Student Organization Pods – motion was made to approve this request as long as the Buchtelite has adequate needed space – all those present approved the motion
- Space allocation 12000-414 – CBA General Purpose classroom – after discussion – the motion was made to not approve. All those present agreed not to approve this space allocation
- Steve is presenting the UA Capital Bill to President Wilson on Friday. He did give an over view of the detail being presented.
- Dorothy attended an event at EJ and noticed some issues with the grounds around the building. It was recommend from the committee for her to call Margo and address the concerns.
- Meeting ended at 1:54pm

***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, December 14, 2017
- Thursday, January 25, 2017

# Physical Environment Committee Minutes

**November, 30, 2017**  
**12:30 pm – 2:00 pm**  
 Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Laura Spray

## Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	excused
Pam Brandenstein	CPAC – at large	2020	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2020	Present
Aneury Pichardo	GSG	2017	Present
TBD	GSG		
TBD	USG		
TBD	USG		

## Guests

## Minute Approval

<b>DISCUSSION</b>	Approval of the October 26, 2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes

***General Discussion***

- It was motioned to accept the November agenda – all those in attendance approved
- Laura Spray, announced she will be retiring 12/31/2017. SEAC will be electing her replacement in January. Dorothy Gruich volunteered to be the committee's secretary.
- Nathan Mortimer summarized his safety presentation and indicated the Board is creating a committee to address safety concerns on campus, particularly the Exchange Street area.
- Nathan Mortimer and Steve Myers gave us a detailed look at the university Capital plan. Sight Line was hired to verify what the university felt building needs are. The power point used, will be forwarded when misc items are updated on it. It was motioned to accept the recommendations as presented. All those in attendance approved
- Space allocation 12000-415 – Center for Data Science, Analytics and Information Technology is being tabled till next month. More research is needed. Note this has been tabled since the October meeting
- Space allocation 12000-418 – College of Arts and Sciences – Expansion of College Advising Space – there was no detail attached, however Steve knew the department needs more lobby space and there is an adjacent office with walls that can be easily removed – the department will cover the costs. It was motioned to accept the request. All those in attendance approved
- UC Topic Submission – Water Fountains  
Steve indicates the University's policy is to replace water fountains with the bottle refilling fountains in new building projects.
- Meeting ended at 1:50pm

***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, January 25, 2017

# Physical Environment Committee Minutes

December 14, 2017  
12:30 pm – 2:00 pm  
Lincoln Building Third Floor Conference Room

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns
<b>NOTES SUBMITTED BY:</b>	Dorothy Guich

## Members

Name	Constituent Group	Term End Date	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Absent
Terry Daugherty	Chairs/School Directors	Continuous	Present
Pam Brandenstein	CPAC – at large	2020	Present
Dorothy Guich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2020	Present
Aneury Pichardo	GSG	2017	Absent
TBD	GSG		
TBD	USG		
TBD	USG		

## Guests

## Minute Approval

<b>DISCUSSION</b>	Approval of the November 29, 2017 minutes were requested
<b>CONCLUSIONS</b>	All members in attendance approved the minutes



***General Discussion***

- It was motioned to accept the December agenda – all those in attendance approved
- Space allocation 12000-415 – Center for Data Science, Analytics and Information Technology is being tabled due to conflicting interest in the space, as the English Language Institute is interested in the same space. Amended or new paperwork will need to be submitted. \*Note this has been tabled since the October meeting.
- Construction is beginning soon on the ground floor suite for the Office of Multicultural Development in Simmons Hall. This will open up space for all of the previously approved moves. A question raised is where the advisors will be located since there is not enough space in their respective colleges.
- Discussion regarding Quaker Square. Stephen Myers reported that Superior Staffing is interested in moving to a bigger space and they are still discussing the details of such a move. There are a variety of issues to consider regarding moving offices and/or departments within the building or into the building, such as the Crystal Room.
- General discussion regarding the status and future plans for buildings on campus.
- A project to create bike paths on Exchange Street, traveling in both directions from Water Street to Arlington Road will begin in August 2018.
- Stephen Myers provided an update regarding campus shutdowns during the winter break. He referred to the Email Digest for exact dates and times.
- Meeting adjourned at 1:41pm

***Next Meetings***

**Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3<sup>rd</sup> floor**

- Thursday, January 25, 2017